



USAID
FROM THE AMERICAN PEOPLE

Catalyzing Clean Energy in Bangladesh

A USAID-funded project
Implemented by Deloitte Consulting LLP
House # 14 (2nd Floor), Road # 32
Gulshan 1, Dhaka 1212, Bangladesh
Off: +88-02-8837447, +88-02-8837467
Fax: +88-02-8837556
Web: www.cleanenergy-bd.org

2. Dispute Resolution – Any dispute arising out of or in connection with this LOC will be settled by amicable negotiation between the Parties. Should the Parties be unable to negotiate an amicable settlement, the dispute shall be submitted to conciliation following procedures agreed to by the Parties.
3. Representation – Neither Part shall have the authority to incur any liability or make any commitment on behalf of the other Party *vis-a-vis* any third party, contractually or otherwise, without the other Party's advance express written consent.
4. Amendment – This LOC may be amended only by writing by and signed by both Parties.
5. Term and Termination – This LOC shall become effective on the date of signature by both Parties, and shall remain in effect as long as both Parties agree to the advantages of mutual cooperation. Either party may terminate this LOC by giving the other Party thirty (30) days advance written notice of termination.
6. Non-enforceability – This LOC is a non-binding statement of the Parties mutual understanding of their proposed collaboration framework. The LOC is not intended to create any legally enforceable rights or obligations in respect of either Party, including any obligation on their part to enter into any Supplemental Agreement.

In witness whereof, the undersigned, being duly authorized to do so, have executed this LOC in the English language in two (2) counterparts, each of which shall be deemed an original, and which together shall constitute the same instrument.

Catalyzing Clean Energy

In Bangladesh Project (CCEB)


Signed: 

Craig VanDevelde

Chief of Party

Date: April 15, 2015

Life Engineering (Luxur Global N. Ltd)

Signed: 

Shah Alam

Managing Director, Life Engineering

Date: April 15, 2015



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2. Potential areas of collaboration focusing on Improved Cookstoves include, but are not limited to the following:

CCEB will assist Life Engineering (Luxur Global N. Ltd) by:

- Creating demand for "Lifestove" by recruiting NGOs or social enterprises through releasing RFP;
- Promoting "Lifestoves" by organizing courtyard meetings, school sessions, practical demonstration, *mela*, community cooking competition, consultation, and regional workshops;
- Helping "Lifestoves" to strengthening their distribution channels by providing need based training;
- Helping to develop "Lifestove" business plan; financial model etc.;
- Helping link "Lifestoves" to MFIs and other financial organizations to facilitate access to finance for entrepreneurs/dealers/sales points and consumers;
- Helping educate manufacturers, entrepreneurs/dealers, and users about carbon finance;
- Developing a joint protocol for monitoring ICS units sold and ensuring quality control;
- Organizing *ad hoc* stakeholder meetings and training for local communities;
- Assist "Lifestoves" to conduct Water Boiling Test (WBT) to continuous improve their product
- Assist "Lifestoves" to develop relationship with SREDA, relevant governmental agencies, IDCOL, GACC, IFC and other donors etc.; and
- Assist "Lifestoves" to develop as submitting the proposal to GACC both Spark and Catalytic Funds.

Life Engineering (Luxur Global N. Ltd) will assist CCEB by:

- Participating in CCEB events and marketing campaigns designated to promote manufacturers of improved cookstove in Bangladesh. At a minimum, Life Engineering will provide stoves to be sold at these events;
- Targeting the sale of at least 200 ICS units at each promotional event;
- Providing CCEB with monthly sales data and forward looking sales targets;
- Allowing CCEB to use Life Engineering's experience in Bangladesh for information dissemination of case studies and success stories; and
- Generally supporting CCEB's efforts to promote the penetration of improved cookstoves in Bangladesh as manufacturer/supplier of quality products for the ICS market.

D. Modalities of Performance

In order to ensure the harmonious implementation of the Parties' collaboration and the successful achievement of the Objective of this LOC, the Parties undertake actively to support each other in the performance of agreed tasks/activities and to take all reasonable steps to make the most effective use of the collaboration in furtherance of their respective missions.

E. Miscellaneous Provisions

1. Non Exclusivity – The CCEB project works with all partners, stakeholders, and interested parties to achieve the CCEB Project objectives. Nothing in this LOC shall be interpreted as an exclusive relationship between the Parties or shall exclude CCEB from entering into similar arrangements with other Parties.

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B. Principles of Collaboration

1. Complimentary and Reciprocal Support

The Parties will support each other in working toward the achievement of advancement of improved cookstoves in Bangladesh by building on the elements of their respective programs and by pursuing effectiveness while avoiding duplication and/or conflicts of effort.

2. Mutual Benefit

The specific projects and activities on which the Parties will collaborate under this LOC will be selected, agreed, and carried out so as to achieve the Objective and to bring clear benefits to both Parties and their respective constituents and stakeholders.

3. Responsibility and Funding for Collaborative Projects and Activities

Such collaborative projects and activities will be undertaken with a clear, mutual understanding of the work and the responsibilities to be carried out by each Party and of the ways and means of funding each such project or activity. To that end, the specific details in respect of (a) the work and responsibilities of each Party in terms of operational performance and administrative tasks, (b) the agreed deliverables to be produced by each Party, and (c) the source, allocation and control and use of all necessary resources shall be clearly set forth and agreed to in writing to be governed by this LOC. With respect to funding, the CCEB project is funded at the discretion of the United States Agency for International Development and funding is only available for approved internal CCEB activities; no external funds are available under this Project.

4. Mutual Recognition

Public statements and publications by either Party regarding activities undertaken jointly pursuant to this LOC will expressly acknowledge the cooperative relationship between the Parties. Additionally, where either party intends to use, in publications in any medium, substantial data and/or information (collectively "Materials") obtained by the other Party, the Party intending to use the materials will:

a. Give the other party:

- i. Reasonable advance notice of such intended use, and
- ii. The opportunity to edit or otherwise amend the Materials, or to object to and prevent the intended use thereof, provided that any such objection shall be based on reasonable grounds.

b. Include with Materials, in a clearly legible font and conspicuous location in the medium, an acknowledgement or source reference of the other Party.

C. Areas of Activities and Collaboration

1. This LOC is intended to provide the Parties with a general framework and a guiding tool in identifying and carrying out specific collaborative projects and activities. Specific areas of collaboration, activities and projects will be identified on the basis of programmatic and/or other relevant criteria and will be agreed upon for each individual joint activity.



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Letter of Cooperation for the Promotion of Improved Cookstoves in Bangladesh

Between

The Catalyzing Clean Energy in Bangladesh (CCEB) project

And

Life Engineering (Luxur Global N. Ltd)

Herein referred to jointly and severally the "Parties" and "Party" as the context may reasonably indicate or require.

Preamble

Whereas the mission of the CCEB project is to support and enhance energy security, economic growth and climate change mitigation in Bangladesh.

Whereas the CCEB project Task 5 will promote a sustainable, improved cookstoves market in Bangladesh in order to reduce energy consumption and pollutant emissions. This will be achieved by expanding the market for improved biomass cookstoves of range of models of appropriate standards and protocols through such mechanisms as: developing sources of finance for consumers and/or clean energy businesses engaged in supplying the market with improved biomass cookstoves; strengthening businesses involved in the cookstove supply chain; and better understanding consumers in order to generate market demand. CCEB will work closely and coordinate with the Government of Bangladesh (GOB), the Global Alliance for Clean Cookstove, other donors, the private sector, and civil society to establish a thriving market – on both the supply and demand sides – for clean cooking solutions;

Whereas Life Engineering (Luxur Global N. Ltd) is a socially responsible business entity developing low carbon projects and offering GHG calculation, management, and reduction services in Bangladesh, and is eager to expand those operations to include a portfolio of improved cookstove product offerings;

Whereas the Parties desire to establish a basis for mutual cooperation and exchange within the respective missions of CCEB and Life Engineering (Luxur Global N. Ltd) and to this end wish to establish the general terms of their cooperation in this Letter of Cooperation (hereafter referred to as "LOC").

Now therefore the Parties agree as follows:

A. Objective

The objective of this LOC is to support each Party's objectives and strategic directions in their respective programs on Improved Cookstoves in Bangladesh.

"CCEB project is being funded by the United States Agency for International Development (USAID). USAID's CCEB project is an initiative of the US Government. The U.S. Government, through USAID, has approved over \$5.8 billion in development assistance to Bangladesh since 1971. In 2011 alone, USAID provided more than \$180 million to improve the lives of people in Bangladesh. USAID supports programs that: promote democratic institutions and practices, expand food security and economic opportunity, improve health and education services, and increase resiliency to climate change through adaptation and low carbon development".